



# COLORADO RIVER INDIAN TRIBES

## *Human Resources*

26600 MOHAVE RD.

PARKER, ARIZONA 85344

PH (928) 669-1320 • FAX (928) 669-5263

## RECRUITMENT VACANCY ANNOUNCEMENT

FEBRUARY 8, 2013

#R01-13

DEPARTMENT: MAINTENANCE  
POSITION: 10 DAYS LABOR  
SALARY: \$10.00 PER HOUR  
CLOSING DATE: **OPEN UNTIL FILLED**

### **SUMMARY:**

A 10 days work program. A person utilized in this class is responsible for performing custodial, grounds keeping, and/or maintenance support tasks that do not require previous experience. Shall familiarize one-self with all Tribal buildings, equipment, and grounds assigned to the Maintenance Department, be able to work alone, and make or give written/oral reports. In the event of any special activity or emergency, worker will be responsible for providing assistance.

### **MAJOR DUTIES AND RESPONSIBILITIES INCLUDE:**

1. Must practice safety precautions and be safety conscious at all times.
2. Performs specific grounds care task in accordance with established procedures. The tasks include but are not limited to ; mowing; trimming; edging; pruning; fertilizing; watering; reseeding; maintaining walks and driveways; repairing signs; spreading sand.
3. Operates and maintains powered grounds-care equipment such as tractor mowers, riding mowers, push mowers, edgers, trimmers, vacuums, blowers, sprayers, spreaders, chain saws.
4. Uses and maintains non-powered grounds care equipment such as shovels, axes, hoes, wheelbarrows, saws, trimmers and hedgers clippers.



5. Reports to immediate supervisor any items requiring maintenance as well as any unusual or unsafe conditions.
6. Assist Maintenance Electrician, Plumber, & Carpenter with general labor duties in the installation and repair of gas, sewer and water lines; the installation and repair of plumbing fixtures or other similar activities.
7. Perform other duties as directed by the Ground screw Supervisor or Maintenance Director.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Some knowledge of cleaning materials, equipment and methods commonly employed in the care and cleaning of buildings, facilities and equipment.
2. Some knowledge of general grounds cares procedures and maintenance.
3. Ability to follow oral and written instructions.
4. Ability to perform tasks requiring moderately heavy manual work.
5. Ability to establish an effective working relationship with clients and co-works.

**EDUCATION AND EXPERIENCE:**

- High School Diploma or GED/or willing to obtain

**SPECIAL REQUIREMENTS:**

- Must have valid vehicle operator's license/or willing to obtain.

**APPLY:**

**COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT  
26600 MOHAVE ROAD  
PARKER, ARIZONA 85344**

**For Employment Application visit: <http://www.crit-nsn.gov>**

**INDIAN PREFERENCE:**

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

**C.R.I.T. Offers:**

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan.  
Pre-employment drug screening is required.