



COLORADO RIVER INDIAN TRIBES

Human Resources

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Eldred Enas, Chairman

JUNE 7, 2012

#57-12

VACANCY ANNOUNCEMENT

DEPARTMENT: TRIBAL GAMING AGENCY
JOB TITLE: GAMING INSPECTOR
SALARY: \$23,920 ANNUALLY
CLOSING DATE: JUNE 22, 2012 AT 5:00 PM

JOB SUMMARY:

The Tribal/State Gaming Compact and C.R.I.T. Gaming Code calls for the establishment of a Tribal Gaming office and Inspection staff. The Tribal gaming office is to be entirely separate and independent of the gaming operation. It requires Inspectors to be present in the gaming facility during all hours of gaming operation.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Monitors casino gaming operations and revenues.
- Determines casino compliance with the Tribal/State Gaming Compact; C.R.I.T. Gaming Code and all other regulation concerning gaming.
- Prepares reports and make inspections as required.
- Performs special inspections as circumstances warrant.
- Become intimately familiar with the policies and procedures of all departments in the gaming facility, their members, members duties and departmental chain of command.
- Maintain possession and control of casino slot machine computer board access keys and tamper proof tape.
- Inspect and document slot machine logic board access; and provide forms for the release and receipt of computer chips (EPROM).
- Review and audit internal control systems to verify that:
 - 1) Records are accurate and reliable;
 - 2) assets are safeguarded;
 - 3) access is controlled;
 - 4) action is taken for any discrepancies;
 - 5) functions, duties and responsibilities are separated and performed by the use of sound practices by competent qualified personnel.

- Be familiar with:
 - Tribal/State Gaming Compact and its Appendices
 - Indian Gaming Regulatory Act (IGRA)
 - C.R.I.T. Gaming Code
 - Class II and Class III gaming
 - All relevant laws, codes and regulations that apply.
- Identifies deficiencies in the system of internal controls and recommend appropriate changes.
- May be required, in the absence of the Supervisor of Inspectors to act as the Lead Inspector.
- Receives complaints from the general public and takes appropriate action.
- Check the expiration date of gaming employee licenses on an on-going basis.
- Examines, tests, and inspects gaming equipment as required by the Gaming Agency.
- Be constantly observant for any physical hazards or acts/omissions that would jeopardize the safety of patrons or employees.
- Physical and emotional condition adequate to meet the demands of assigned duties.
- Maintain professional appearance, conduct and impartiality in the performance of duties.
- Establish and maintain good working relationship with other individuals of varying social and cultural backgrounds.
- This position has to be constantly aware of potential liabilities and must act in an appropriate manner at all times in all situations.
- Must be able to work a rotating shift schedule.
- Performs other duties as required.
- Establishes and maintains good working relationships with all Agency personnel.

QUALIFICATIONS:

- A minimum of one (1) year work experience in law enforcement or with a regulatory agency.
- Good investigative report writing skills.
- Ability to supervise and maintain good working relationship with staff, casino operations, and the public.
- Ability to interact with a diverse group of individuals in in above average manner in order to resolve problems related to assignments.
- Must have an understanding and knowledge of the Tribes Gaming Code, Tribal/State Gaming Compact, Gaming Policies and Procedures, and the Indian Gaming Regulatory Act.
- Must possess the capability of making good decisions.
- Must have a valid Arizona Driver's Licensee and provide proof of past driving record from the Department of Motor Vehicle for the past three (3) years.

- Must possess some computer skills.
- Must be proficient in gaming industry regulations and organization operating procedures.
- Must meet Tribal Gaming License and/or State Certification requirements.
- Must have a high school diploma or GED equivalent.
- Combination of work experience may be utilized in fulfilling the job requirements.

APPLY:

**COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT
26600 MOHAVE ROAD
PARKER, ARIZONA 85344**

For Employment Application visit: <http://www.crit-nsn.gov>

INDIAN PREFERENCE: Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

C.R.I.T. offers: Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan.

