



COLORADO RIVER INDIAN TRIBES

Human Resources

26600 MOHAVE RD.
PARKER, ARIZONA 85344
(928) 669-1320 • Fax (928) 669-5263
Eldred Enas, Chairman

MARCH 14, 2012

#27-12

VACANCY ANNOUNCEMENT

DEPARTMENT: DEPARTMENT OF HEALTH SERVICES—
ALCOHOL SUBSTANCE ABUSE/BEHAVIORAL HEALTH SERVICE

JOB TITLE: CERTIFIED PEER SPECIALIST

SALARY: \$15.00 PER HOUR

CLOSING DATE: OPEN UNTIL FILLED

JOB PURPOSE AND SUMMARY:

(The following are illustrations of the typical duties and responsibilities of the position and are not to be construed as all inclusive.)

The Certified Peer Specialist (CPS) will provide behavioral health services that foster supportive peer relationships with and among the persons enrolled in BHS/ASAP and other related programs. The CPS by definition is a person in recovery who will utilize her or his personal recovery experience to instill a sense of hope and optimism for persons in recovery. The CPS will demonstrate a personal belief in recovery, supported employment best practices, a sincere interest in the welfare of the persons in recovery and in ASAP/BHS Programs. The CPS will demonstrate the ability to engage and serve consumers, contribute to the overall success of the recovery process, and carry out duties with flexibility and an individual focus. The CPS will promote and contribute to the development of a culture of recovery and empowerment within and outside of the BHS/ASAP programs and will uphold the integrity of program goals. In addition, the CPS will complete detailed and accurate case notes and other reports to document program measures including but not limited to Outcomes Measures devised by BHS/ASAP programs. The CPS will conduct peer support groups to assist persons enrolled in supported employment to realize their personal goals in recovery, employment, education and volunteer opportunities. The CPS will report directly to the ASAP manager and/or BHS Clinical Director on all matters pertinent to the successful obtainment of program goals and standards.

MAJOR DUTIES/RESPONSIBILITIES:

Directly provide and/or ensure the following:

- Act as an integral manager of the BHS/ASAP Treatment Team.
- Provide a role model for persons seeking recovery services, other staff members, and service providers in the recovery process.
- Share personal experiences of recovery to build a sense of hope in the recovery and supported employment process.
- Assist in the development of culture of recovery and peer support by engaging in and supporting peer relationships.
- Work with clients served to assist them in the development and implementation of an individualized and integrated service plan.
- Engage appropriately with persons enrolled to support them in identifying strengths, existing supports and community resources.
- Support those enrolled in obtaining individualized goals through building and strengthening of linkages with community resources and family members.
- Conducted regularly scheduled meetings with clients to determine recovery goals utilizing Evidence Based Practices (EBP). Properly document and file case notes and other reports in accordance with BHS/ASAP program protocols.
- Provide recovery and employment education for persons enrolled, staff and family members. This will include but is not limited to: Wellness Recovery Action Plans (WRAP) for enrollees, self-help/mutual peer support groups, training and orientation of new enrollees, and training and orientation for staff and team members.
- Work cooperatively with the BHS/ASAP therapists to conduct recovery groups.
- As directed by the BHS/ASAP treatment teams, network with Mental Health, Substance Abuse, Housing, Mental Health Case Management, Vocational Support and other supportive service agencies and organizations to build integrated support systems following best practices models.
- As necessary provide transportation and/or assistance with other supportive services needed to assist clients in obtaining their goals.
- Refer and assist clients in obtaining necessary supportive services and provide input concerning service shortfalls and successes to the treatment teams.
- Collect data and report on client follow-up retention success measures.
- Attend meetings, training functions and other official BHS/ASAP functions as required.
- Safeguard confidential information.
- Comply with tribal policies.
- Comply with applicable local, state and federal licensing.
- Project a positive image of BHS/ASAP programs to the community.
- Work cooperatively with program participants and BHS/ASAP staff and volunteers.
- Able to work independently and as a member of a team.

- Able to work evenings and weekends.
- Perform other duties as assigned.

QUALIFICATIONS:

- Applicants will be required to complete a BHS/ASAP approved training to be a Certified Peer Specialist.
- A self-identified current or former user of mental health or co-occurring services who can relate to others who are now using these services.
- Demonstrate an understanding of the "Recovery" model.
- A commitment to recovery, choice, empowerment and the ability of people with mental illness and/or substance abuse disorders to find meaningful lives in the community.
- Ability to establish a trusting relationship with peers, including excellent interpersonal skills.
- Detail oriented with good writing and organizational skills.
- Ability to network within the community and work with diverse populations.
- Proficiency with computer programs including Microsoft Word and Excel.
- Must possess a valid Driver's License.
- Have a High School diploma or GED.

APPLY:

**COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT
26600 MOHAVE ROAD
PARKER, ARIZONA 85344**

For Employment Application visit: <http://www.crit-nsn.gov>

INDIAN PREFERENCE: Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

C.R.I.T. offers: Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan.

