

FY 2018-2019 – SCHOOL GRANT POLICY

POLICY

The purpose of this program is to provide temporary assistance to Tribal Members who require monetary school grants from funds budgeted annually by the Tribal Council.

I. ELIGIBILITY CRITERIA

- a. Parent must have physical custody of the child(ren).

Single parents who do not have custody documents must provide a written explanation on the application to avoid delays in processing the school grant application or provide a letter from the other parent giving permission to receive the grant. Each year parents who are divorced or separated must attach custody documents to the application. Each year grandparent/guardian must attach custody documents or letter from Social Services. Each year parents who have joint custody, must attach a letter from the other parent giving permission to receive the school grant check.

- b. Child(ren) must be an enrolled member of the Colorado River Indian Tribes by Friday, **September 7, 2018**. Parent/Guardian must provide their children's Tribal Enrollment number for enrollment verification purposes. Parent/guardian do not need to be enrolled with CRIT.
- c. Child(ren) must be enrolled in Pre-School through High School. Parent/guardian must attach their children's 4th quarter Progress Reports for Kindergarten through 12th grade. Parent/guardian of Head Start children must attach acceptance letters for new and returning students. Parents must attach acceptance letters from Ombudsman and Boarding School. Students planning to attend Ombudsman must be enrolled at the beginning of the school year to be eligible for the grant. Late enrollment is highly discouraged.
- d. High School students 18 years of age or older, must fill out their own application.
- e. All applicants must complete the W9, Request for Taxpayer Identification Number and Certification form for tax purposes.

II. INELIGIBILITY

- a. Children who are *not* enrolled members of the Colorado River Indian Tribes are **not** eligible for the grant. There are **no** exceptions.
- b. Students (K-12) attending Adult Vocational Training, GED classes, College, and on-line i.e., Primavera school are not eligible for the school grant.

III. DISTRIBUTION OF GRANTS

- a. School Grants are issued in accordance with the formula provided below:
Boarding School (all grades) \$500.00 for Summer Session
\$500.00 for Winter Session
(Parents must provide acceptance letters for Summer/Winter Session)

Pre-School – 3 rd	\$200.00
Grades 4 th – 8 th	\$300.00
High School 9 th – 12 th	\$500.00

- b. **Processing:** Please allow up to ten (10) working days to process the check. No one will be allowed to pick up another family member’s School Grant check. The application will be submitted to the Front Receptionist and given to the Assistant Executive Secretary for processing. The Accounting Department will contact the parent/guardian when the check is ready for pickup. An identification card will be required upon pickup at the Cashier’s window.

IV. SCHOOL CLOTHING RECEIPTS

- a. Parent/Guardian will be responsible for providing original receipts with a summary of purchase for each child to the Accounting Department by Friday, September 28, 2018. There will be **no** exceptions.
- b. Parent/guardian must provide clothing receipts for **Boarding School** students summer session by Friday, September 28, 2018, in order to receive the winter session grant.
- c. The consequence for not turning in receipts by September 28th will result in the children **not** being eligible for the FY 2019-2020 School Grant.
- d. Receipts for clothing purchased before June 25, 2018 are **not** allowed.
- e. Allowable school purchases are school supplies, clothing, undergarments, socks, pants, shirts, sportswear, shoes, jackets, and sweaters.
- f. Non-allowable purchases are electronic devices, such as cell phones, lap tops, scientific calculators, shampoo, conditioner, personal hygiene products, baseball caps, fast food, groceries, gas and hotel expenses.

V. FAXED AND EMAILED APPLICATIONS

- a. You may either fax the application to the Executive Offices at (928)669-6695 or email it to School.Grantapps@crit-nsn.gov.

*****Due to limited funding per school year, replacement grants will not be issued for lost or stolen funds*****

Approved by Tribal Council on 2/28/18